

## PROJECT MANAGER INNOVATIONS – Agribusiness Development Centre (ADC)

### BACKGROUND

Agribusiness Development Centre (ADC) was established in 2017 through a partnership between dfcu Bank Limited Uganda and Rabo Foundation Netherlands. ADC exists to support Agribusinesses that have potential to contribute to the agricultural value chain, but currently lack the organizational, technical and structural capacity to operate in a sustainable way. Agribusinesses selected by the ADC, shall be driven by the need to grow and develop independently through access to various support partners like financiers, markets and organizational capacity building entities.

ADC innovations department was established in May 2019 with a focus on supporting intervention efficiency (optimize quality of interventions) and effectiveness. Through innovations, ADC envisions driving, sustainability, scale and impact of its value proposition.

### Vision

The preferred partner in promoting Self Sufficiency in target customer segments towards Agricultural Transformation in Uganda.

### Mission

We offer our chosen market segment capacity building, business accelerator opportunities and facilitate relevant linkages through innovations and collaborations to grow, build and promote a prospect of a sustainable future.

### Core Values

ADC is committed to upholding the following values:

- **Client Value Creation**-Empowering clients to become high performers in their enterprises.
- **Respect for the Individual**-Valuing diversity and unique contributions.
- **Innovativeness**-New technologies, approaches, and creating viable solutions for clients.
- **Integrity** – Remaining ethically steadfast to inspire trust.
- **Sustainability**- Building resilient and self-sufficient enterprises.
- **Professionalism**-Building, collaboration and learning for exceptional service delivery.

### POSITION SUMMARY

ADC is seeking a qualified candidate for the position of Project Manager Innovations (PMI) to lead in introduction, collaboratively managing and supervising innovative approaches that support delivery of Strategic Objectives.

The PMI working closely with the Executive Director, Rabo Foundation Innovations and dfcu Bank teams will, manage, coordinate, monitor and plan project activities mainstreaming innovations across ADC interventions, whilst supporting mobilization of resources.

The PMI will be stationed at the Head Office in Kampala to serve the ADC across the country with frequent travel to the field.

### **Roles and Responsibilities**

Reporting to the Executive Director, the Project Manager Innovations will have the following duties and responsibilities:

#### **PROJECT PLANNING AND IMPLEMENTATION**

- i. Develop ideas for new technologies and processes that can improve efficiency and impact
- ii. Review the ADC innovation work to date and explore what can be built on and replicated to foster scale, sustainability, and impact
- iii. Develop detailed project plans and workplans for the Innovations department to foster efficiency and effectiveness.
- iv. Timely delivery of planned project activities identifying and documenting challenges and adjusting as needed to ensure success. (Ensuring the project is delivered as planned by identifying challenges and adjusting as needed to ensure success)
- v. Identify and support local 'solution' development goals and provide coaching to assist the team to co-create solution(s), including ideation with the 'right' partners at the table, conducting empathy work, developing, and testing 'minimum viable product' (MVP) and prototypes, validating solutions and business plans.

#### **MANAGING PROJECT RESOURCES**

- i. Manage the Innovations team and supporting other team members in use of deployed technologies and approaches.
- ii. Prepare the project financial plan and monitoring expenditures.
- iii. Monitor expenditures and ensure compliance with approved budget.
- iv. Ensure timely budget adjustments and revision in compliance with internal policies.

#### **RESOURCE MOBILIZATION**

- i. Lead as focal person on mobilization of resources at ADC.
- ii. Follow up on proposal writing and resources mobilized within team as per their KPIs.
- iii. Support 'mapping' of the innovation ecosystem both local and international; identify key potential partners, and facilitate connections to promote collaborative approaches to foster sector transformation efficiently.
- iv. Attract private sector partnerships investments to accelerate and sustain bankable capacity building innovations in agriculture.

#### **MONITORING**

- i. Coordinate experiments to test new tools, programs, technologies, and processes.

- ii. Establish sustainable funding models to foster scale of efficient and effective models considering crosscutting themes: green growth, youth, and gender.
- iii. Follow-up and advise to ADC clients and service providers.
- iv. Supervise and coordinate varied units on deployment of innovations (Business Advisors, Monitoring, Evaluation and Learning and Communications).

## **STAKEHOLDER MANAGEMENT**

- i. Conduct stakeholder mapping of actors and potential partners in the private sector, government, civil society and any other sector relevant for the ADC program.
- ii. Build and maintain relations with key stakeholders (development partners, district authorities, ADC investment members and sector actors).
- iii. Develop Memoranda of Understanding and or contracts with key partners.

## **COMMUNICATION AND REPORTING**

- i. Share progress reports to provide periodic project feedback for key stakeholders.
- ii. Ensure effective communication to key internal and external teams.
- iii. Document and share widely successes and failures for learning.
- iv. Attend relevant innovation workshops, conferences, seminars, expos that would contribute to ADCs knowledge scope on innovations.
- v. Contribute to knowledge management of the ADC

Other duties as may be assigned by the ED.

### **Competencies and skills**

- i. Promotes the vision, mission, and strategic goals of ADC
- ii. Displays cultural, gender, religion, race and age sensitivity and adaptability
  - Excellent strategic, analytical, systems thinking, and problem-solving skills, with capacity to see the big picture and make sound judgment.
  - Strong relations management abilities and diplomatic skills
  - Team leadership abilities
  - Proactive, resourceful, solutions oriented and results-oriented
  - Concept Note/ Proposal writing and presentation skills.
  - Report writing capabilities and communication skills.
  - Able and willing to work independently
  - Excellent command of Computer skills
  - Demonstrable skills in Management Information Systems [MIS] for learning.

### **Experience**

At least five years of relevant professional experience in leading teams to develop and pilot innovations, lead innovation processes and approaches, business development and social entrepreneurship as well as experience in resource mobilization and project management preferably leaning to Agricultural sector development.

Specific requirements include:

- i. Agribusiness landscape- Have knowledge of the functioning of Agribusiness development landscape in Uganda especially AgTechs and FinTechs
- ii. Research experience – serving as a lead investigator, experienced in both quantitative and qualitative research.
- iii. Start-up experience- have been part of starting an entity either as an on employee of a new venture or acting as an entrepreneur for a new initiative.
- iv. Team and project management - have a track record of coaching for results.
- v. Systems builder - able to build systems from scratch and understand how processes and data flows between departments and teams.
- vi. Innovation techniques- Have demonstrated results and understanding of prototyping, lean and other innovation techniques especially in AgTech and Education based technologies.
- vii. Unwavering commitment to data-driven program monitoring & evaluation.

### Education

A Bachelor's degree in; Information Systems and Technology, Innovations and Software Development, Development Finance and or Economics or related studies from an accredited college or university is required. A master's degree in any of the above fields and postgraduate in project management is an added advantage.

### Language

Fluency in written and spoken English a must, good knowledge and understanding of at least two local languages an added advantage.

### GENERAL INSTRUCTIONS

Interested candidates are required to submit their CV and a recent passport size photograph by the 14<sup>th</sup> of January 2022, by email to: Jannet Nongom, [Jannet.Nongom@adc.ug](mailto:Jannet.Nongom@adc.ug)

**or**

### Physically to:

Agribusiness Development Center  
Plot 1 Mackinnon Road  
P.O Box 70 Kampala (U)

Only short-listed candidates will be contacted for further deliberations.

**N.B:** If you do not hear from us after 2 weeks of the deadline, consider your application unsuccessful.

**“We are an equal opportunity employer for this we encourage all to apply”**